

Drove Primary School



Welcome to Reception

September 2021-2022

‘The Roots to Grow and the Wings to Fly’



What will be covered today?

- Meet the team
- Home Visits
- School Meals and Snack
- School Uniform
- Class Dojo
- Our Daily Routine
- Parent Pay
- Phased Start Dates
- Visits to Reception
- Open Evening
- The First Few Days
- Points to Note
- At Drove We Will...
- Contact Information

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Meet the team



Miss Ahmed
Class Teacher



Miss O'Connor
Class Teacher



Miss Leach
Class Teacher and Early Years Lead



Mrs Morava
Teaching Assistant



Mrs Periera
Teaching Assistant



Miss Cresswell
Teaching Assistant



Home Visits

We will be conducting Home Visits in September so we can meet you and see your child in their home environment. As you know your child best, we will ask you a few questions, so we are able to get an understanding of your child before they start with us.

If we are unable to conduct these home visits, they will be moved onto Teams. You will be informed of any change.

Home visits will start on Friday 3rd September. A letter will be sent to you with the time and date of your visit.

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School Meals and Snack

- From Reception to Year 2, all children are provided with free hot school meals.
- We provide a meat and vegetarian option and a jacket potato with beans and/or cheese. We do not offer halal. You are able to book your child's meals via ParentPay (details will follow).
- If you wish for your child to have a packed lunch, then you are welcome to provide one, however please ensure it is a healthy lunch. We are a nut free school so please do not add nuts into your child's lunchbox.
- As a school we provide the children with free milk and fruit (milk is provided until they are 5). You do not need to provide your child with extra food.
- Your child can bring to school a water bottle, which will be accessible to them throughout the day. PLEASE ENSURE THE BOTTLE IS CLEARLY LABELLED.

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School Uniform

Uniform:

- Blue Jumper/cardigans (with or without the school's logo)
- White polo shirts/short or long sleeve shirts/blouses
- Black trousers/skirts/shorts
- Sensible black shoes (not boots or trainers)

PE Kit:

- White PE shirt (with or without the logo)
- Black shorts and jogging bottoms (jogging bottoms will be worn for outdoor PE sessions)
- Dap/plimsolls/trainers
- Jumper (for when we do PE outdoors)

Other Items:

- Book bag- £4.50
 - PE Bag- £3.50
 - Wellies (we explore outside even if it is raining)
- } These items can be bought on ParentPay.

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School Uniform Examples



School Uniform

- Our school uniform can be purchased at all the big supermarkets (Sainsbury's, Tesco, Asda, Morrisons)
- The uniform shop has changed hands and it is now owned by Monkhouse, this is if you would like the schools logo printed onto your child's uniform. It is in the same location as the old uniform shop: 1B, Plaza, 21 Sanford St, Swindon SN1 1HE.
- **THEY ARE OPERATING ON APPOINTMENT ONLY BASIS.** If you would like to purchase your child's school uniform. Please ensure to book an appointment to avoid disappointment.

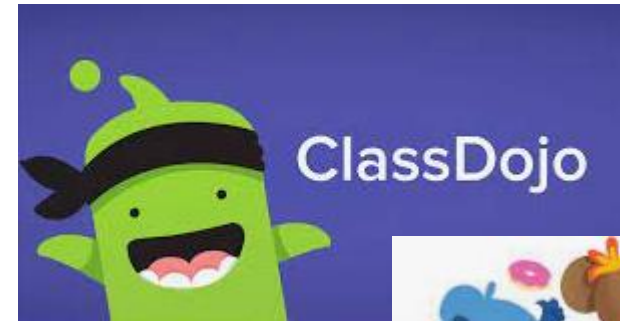
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Class Dojo

- At Drove we use Class Dojo as a reward system. When a child does something above and beyond, they will be able to give their monster a dojo point. The child with the most dojo's will be given a prize at the end of the week.
- Class Dojo has a messaging service which we will open to you. Please note, this is not to have a general conversation with your child's class teacher. Teachers will respond during working hours 8:00-3:30.
- A 'How To' sheet has been created to provide you with the information on how to join Class Dojo. These will be provided on your child's home visit.

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Routine

Day	8:30-9:00am	9:00-9:20am	9:20-9:40am	9:40-10:30am	10:30-11:10am	11:10-11:30am	11:30-11:45am	12:00-1:00pm	1:00-1:10pm	1:10-1:30pm	1:30-2:30pm	2:30-2:50pm	2:50-3:15pm
Mon	Pleasure for reading/Registration/Handwashing/Wake Up Shake Up	Phonics-own classrooms	Literacy	Free Learning in classrooms	Handwashing/Snack time	Maths	Getting ready for lunch RL- 11:45 Toilet/handwashing	Lunchtime Lunches in own class rooms	Toilet/Handwashing	Tranquillity Time/Fine Motor time	Free Learning in Classrooms	Oracy	Washing hands and home time
Tues		Phonics-own classrooms	Literacy			Maths						Story time	
Wed		Phonics-own classrooms	Literacy			Maths						Meta-cognition	
Thurs		Phonics-own classrooms	Literacy			Maths						Helicopter Stories	
Fri		Phonics-own classrooms	Literacy			Maths						Friday lunches: 11:45- 12:15 Home time: 12:45	

Parent Pay

Mrs Ainsworth



At Drove we are a cashless school. This means that you will need to pay for all of your school trips, dinners or clubs via the parent pay website.

- **You will have ParentPay login details in your welcome packs. For any children who are in our nursery your ParentPay details will stay the same.**
- **Once you have your login details make sure you change the password to something you can remember as we can not reset your passwords.**
- **If you have more than one child you are able to add children to one account.**
- **Your child will automatically be booked in for a school lunch everyday based on their dietary requirements but you are able to go on and change any meals booked in but this must be done a week in advance.**
- **When you log into ParentPay you will be able to see all your child's active payment items on the home page.**

Other Information

- For any child who is not currently in our nursery setting you would shortly receive an email with a link for our online admission form. Please can you make sure that these are completed by Sunday 6th June.
- Children who are in our nursery your details are already on our system but if any details have changed please let us know.
- If your child is unwell or unable to come to school you must let us know by 8:30am. Either phone the school office on 01793818608 or you can text in to our text number 07786207779.
- Please note that children are expected to be in school everyday on time. If you need anytime off of school for any other reason than your child is unwell you will need to phone the office and inform us. No time off school during term time will be authorized for going abroad.

Phased Starts

We slowly welcome the children into Reception as this is a big step for them and we want a smooth transition for you, your child and your family.

You will be sent a letter regarding your child's start date and timings.

Reception	
03/09/2021	Home Visits
06/09/2021 (Week 1)	3 groups of 10 children (Mon-Wed). Whole class Thursday and Friday. 9:15am-11:30am
13/09/2021 (Week 2)	All children 9:15am-11:30am
20/09/2021 (Week 3)	Whole Class- Stayin for lunch 9:15am-13:30pm
27/09/2021 (Week 4)	Full time 8:30am-15:15pm

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Your Child's First Day

We welcome the children in small groups of 10 on the Monday, Tuesday and Wednesday. We then welcome all the children on Thursday and Friday. During their first week, we spend time getting to know them and allow them to explore their environment with their new friends.

Your child's first day- 9:15am-11:30am	
Monday	10
Tuesday	10
Wednesday	10
Thursday	All
Friday	All

On their first day please bring:

- Their book bag/rucksack
- Spare pair of clothes- including pants, socks and shoes (accidents will happen and this is ok. We will use the spare clothes and put their dirty clothes in a bag and will give it to you at the end of the day. As well as accidents, there maybe a chance that they will get dirty. Again this is ok, it means they are have fun and learning).

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Visits to Reception

Children from other nurseries: Group 1 and Group 2 (Enter via Blue Gates on Southampton Street)

Whilst your child is settling into their new surroundings, there will be a number of parent workshops taking place. These workshops will give you an understanding of what you can practice with your child at home, to prepare them for school

Group 1: Wednesday- 09/06, 16/06, 23/06 and 30/06 @ 9:30-10:15am

Group 2: Wednesday- 09/06, 16/06, 23/06 and 30/06 @ 10:30-11:15am

Drove Nursery children:

Your child will come over to Reception with a member of staff from their nursery.

Morning children: Tuesdays- 08/06, 15/06, 22/06, 29/06 @ 9:30-10:15am

Afternoon children: Tuesdays- 08/06, 15/06, 22/06, 29/06 @ 1:30pm- 2:15pm

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Open Evening

As we are not able to welcome you into the classrooms during your transition visits as we will have our children inside, we will be holding open evenings.

You will be able to enter the classrooms and walk freely around the Reception department. We will have a sample of a boy and girl uniform, our school book bags and PE kit bags.

The reception teachers will be present, so please come along with any questions you have and we will be happy to answer them for you.

A link will be made available at the end of this meeting for you to sign up to ONE of the dates below.

Dates: 15/06, 17/06, 22/06 and 24/06 @ 4:00-5:00pm

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The First Few Days

There is a lot to remember on your child's first few days. All you need to remember is:

- Clothes are ALL named (even shoes)
- Book Bag and rucksack full with spare clothes to be brought in EVERYDAY
- Water bottle- please ensure to label (your child should be drinking water in school and not squash)
- You do not need to give your child snack. This is provided for them.

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Points to note

- **Holiday-** Please inform us if your child is going on holiday during term time. no time off during term time will be authorised. If you do wish to take time off during term time, please collect a pink form from the office where they will discuss it with you.
- **Sickness-** If your child is sick please phone the school in the morning. If there is no answer, please leave a message.
- **Absence-** If you child is going to be absent for any reason, please inform the school. If there is no answer, please leave a message.
- **Password-** In your admissions packs, you will need to provide the school with a password for your child. This is apart of our Safeguarding policy.
- **Lunches-** We are a nut free school. When you child begins to bring in lunches, please do not give them nuts. The food options are Meat or Vegetarian. We do not offer Halal meals.
- **Please ensure you label all of your child's items (even shoes). We have 90 children in Reception and all uniform looks the same.**

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At Drove We Will:

- Provide a happy, safe and secure environment which promotes respect for each other
- Create a stimulating, fun and engaging environment with child centred and adult initiated play which promotes children enthusiasm towards learning.
- Have positive and mutual partnerships with parents and value the help and guidance.
 - Help children make sense of the world they live in.
- Promote and encourage independence and decision making.

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Contact Information

Email: admin@drove-pri.swindon.sch.uk

Office Staff: Mrs R Ainswoth Miss B Ellis Mrs P Hooper

Website: www.drove-pri.swindon.sch.uk

Telephone: 01793 808608

Facebook: Drove Primary School

Twitter: DrovePriSchool

Please do not hesitate to contact Mrs Phillips or Mrs Bardwell (Associate Principal) with any questions you may have.

Mrs Phillips: hphillips@drove-pri.Swindon.sch.uk

Mrs Bardwell: bbardwell@drove-pri.Swindon.sch.uk

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