

Guidance for parents and pupils to support returning to school: COVID-19

To help keep you, your child and everyone else safe, the following measures have been put into place.

Packed lunches to be brought to school in a labelled lunchbox.

All items of clothing must be labelled. Children need to wear shoes and coats that they can easily do up by themselves.

Children MUST bring a labelled water bottle, already full with water. This must be taken home at the end of the day. No cups will be available in classrooms.

Children will be given their own resources including pens and pencils. Pencil cases should not be brought in from home.

Children will be asked to regularly and carefully wash their hands, for 30 seconds, following the signs. They must wash their hands whenever they are asked to do so.

Teachers and other adults will have their own space at the front of the class, which children should avoid entering.

Movement around the school will be restricted and children must ask a grown-up before moving away from their table or classroom.

Tables will enable all children to face the front of the classroom in Year 2-6.

Children may see adults wearing PPE, they may sometimes wear a mask and have gloves on. This is ok and it is to keep everyone safe.

Break times will be staggered throughout the day and children will be asked to stay in a designated play zone.

School may feel a little different to normal, and children will learn about this during the induction day during the first week.

Only 1 child at a time will be allowed to go to the toilet.

Some new school rules about handwashing and social distancing will be introduced to the children. These are just as important as our other school rules, and everyone is expected to follow them.

Children will be taught with children in their class and from the same year group as them. .

Important changes to the school day:

- Not every year group will start the day and end the day at the same time – it is really important that everyone adheres to the times given.

	<u>Start Time</u>	<u>Drop off at Aldi Gate (Plymouth St)</u>	<u>Drop off at Merlin Gate (Southampton St)</u>
Cohort A	8.30am	Year 2, Year 6	Year 4
Cohort B	8.45am	Year 5	Year 1, Year 3
	<u>Finish Time</u>	<u>Pick Up from Aldi Gate (Plymouth St)</u>	<u>Pick Up from Aldi Gate (Plymouth St)</u>
Cohort A	3.15pm	Year 2, Year 6	Year 4
Cohort B	3.30pm	Year 5	Year 1, Year 3

Parents/Carers

- Please **respect** other parents, staff and children while waiting at the gates and **social distance**.
- **Parents are responsible** for their children when dropping them off and picking them up.
- During these times, parents must **keep their children with them at all times**.
- Only **one adult** to bring their child/ren to school.
- The **school office will be closed**.
- All communication should be by **phone or email**.
- Ensure **sun cream is applied** before the children come to school.
- Please **talk to your children** about what returning to school means for them.
- If your child has a **temperature, new or persistent cough or any other symptoms that may be associated with COVID-19, DO NOT send them to school**.
- If children become unwell during the school day, **you must** come to school and pick them up **promptly**.
- Please ensure your **contact details are up-to-date**.

Ready to Return Checklist:

- **Check the start and end times for your child/ren.** These may be different for different children in your family.
- **Check which entrance your child** should be taken to at the start of the day.
- At the **end of the school day, all parents will use the Aldi gate entrance on Plymouth Street**, following a one way system and exit the school through the Merlin Gate on to Southampton Street. If pick up times are different for different children in your family, parents will need to walk round to the Aldi gate to follow the one way system to collect siblings.
- Have a **clearly labelled water bottle and a packed lunch** (if not school dinners).
- Have **coats and shoes that they can dress themselves in easily**. Help your child to practise being independent.
- **Update the teacher on anything important that has changed since lockdown began.** This can be done via email to the school admin@drove-pri.swindon.sch.uk
- Read through this page **with your child**:

